

# MEMO

Date: November 1, 2005

To: MTVA Mid-State and Freshman Honors Directors

From: Lia Holland

RE: Audition Instructions, etc.

---

The schedule for your students' auditions for Freshman Honors and Mid-State choirs will be available by the end of this week. When you receive it, please check over your schedule carefully and verify that everything is correct. We have worked hard to be sure this is the case, but we may have missed something. Remember, neither a student nor a director can change an audition voice part that the director placed on the application form. Please be sure to check the students' grades so the correct information will be in the database for the spring programs. Please contact me immediately with your questions. The earlier a problem is brought to my attention, the more likely I can solve it to everyone's satisfaction.

Review the following items carefully for your information and a successful audition process:

- All directors will meet at Ezell Harding Christian School on Friday, November 18, 2005 at **4:30 PM** (please allow for traffic). Any information you might need along with directions to Ezell Harding is available at [www.mtva.org](http://www.mtva.org).
- We are up in numbers again this year; almost 1600 students will be auditioning. Please make every effort to stay on schedule. Breaks will be scheduled for each room throughout the auditions. A lunch break is also scheduled for Saturday. Rooms finish at various times throughout the day on Saturday. Results will be posted and packets will be available around 8:00 PM if all goes well. Any packets not picked up will be mailed to your school the following Monday.
- Saturday's auditions begin at 8:00 AM. All directors need to be at the site at **7:30 AM** to ensure an efficient start.
- Every effort is being made to accommodate all special requests. Please do not "reschedule" on your own as it creates problems and slows the audition process.
- In order for the audition process to go smoothly, students must check in with the registration table to ensure their scores are matched correctly with their name both at the audition room and in the scoring

room. When this does not occur, it delays the scoring process for everyone. **PLEASE COMMUNICATE THIS TO YOUR STUDENTS!**

- Students need to be present on site in enough time to warm up and locate their audition room. At least 45 minutes is recommended.

Thank you for all you do in your classroom each day. Thank you for sharing music with your students and helping them learn to share it with others. You are appreciated for your hard work and dedication. Please contact me with any comments or concerns at [lia.Holland@ezellharding.com](mailto:lia.Holland@ezellharding.com) or 615-367-2045.

Sincerely,

Lia Holland  
All-State Chair  
Middle Tennessee Vocal Association